



## Transition to Revenue

June 30, 2006

Tomorrow, July 1, marks the official move of Title & Registration's responsibilities to the Department of Revenue!

Most of the T & R employees will be part of Revenue's new Taxpayer and Vehicle Services Division. This division combines two important areas: Revenue's Taxpayer Services Division and the former Title & Registration Division. Some former Title & Registration employees will be joining other divisions within Revenue, including the Processing; Special Investigations; Information Technology Resources; Audit; and Fiscal.

### Revenue's Updated Web Site

Revenue's new updated Web site now includes information related to vehicles, motor carrier, and county clerk matters. Visit the new Web site at [www.Tennessee.gov/revenue](http://www.Tennessee.gov/revenue). We plan to use the County Clerks Only section to address questions and cover important topics of interest to the clerks.

### New Call Center

Revenue's Call Center offers technological advantages beyond what was available at T & R, so beginning July 10, everyone should see much shorter wait times! The call center will include a group dedicated to answering title and registration questions. You may access this group through the same numbers used previously in Title & Registration.

### New Contact For Warehouse Materials

Effective July 1, any of the items you normally ordered through the T & R warehouse, should be ordered from Debbie Minton. You may e-mail her at [Debbie.Minton@state.tn.us](mailto:Debbie.Minton@state.tn.us) or fax her at 615-253-4260. You may also phone Debbie with questions related to warehouse materials, but please keep in mind, that orders must be made in writing. She may be reached at 615-532-1135.

### Mailing Addresses

The mailing address for the Vehicle Services Section will be:

#### Vehicle Services Section

44 Vantage Way, Suite 160  
Nashville, TN 37243-8050  
615-741-3101 or 888-871-3171

The mailing address for the Motor Carrier Section:

**Motor Carrier Section**

Cooper Hall  
1148 Foster Avenue  
Nashville, TN 37210  
International Registration Plan (IRP): 888-826-3151 or 615-687-2260  
International Fuel Tax Agreement (IFTA): 888-468-9025 or 615-687-2274  
Single State Registration (SSRS): 615-687-2285

The mailing address for the Taxpayer Services Section (and the address for the main Revenue Office) is:

**Taxpayer and Vehicle Services**

500 Deaderick Street  
Nashville, TN 37242  
615-253-0600

**County Clerks' Meeting**

Two issues brought up at the recent clerks' meeting that I thought we could address right away:

The State **will continue** to provide auto dealers with copies of the forms they use. Requests for these forms can be submitted to Debbie Minton at [Debbie.Minton@state.tn.us](mailto:Debbie.Minton@state.tn.us). In the near future, dealers will be able to visit our Web site and access a fill-in /printable version of these forms.

Another key issue involved whether Revenue would consider providing the county clerks' offices with printing supplies, such as ink cartridges and paper for the laser printers being provided through TRUST. We are currently **considering this suggestion**. Please provide us with an estimate of the number of title and registration copies you expect to make each month. Since we would like to make this decision quickly, please provide an estimate at your earliest convenience by e-mailing [Debbie.Minton@state.tn.us](mailto:Debbie.Minton@state.tn.us).

**Coming Soon . . .**

Written responses to questions raised at the County Clerks' Meeting in Brentwood, TN;  
An organization chart for the new Taxpayer & Vehicle Services Division.

**We look forward to working with you!**

Linda A. Kelley, Director  
Taxpayer & Vehicle Services  
[Linda.Kelley@state.tn.us](mailto:Linda.Kelley@state.tn.us)